

## Task Log Example

Team Agreements:

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Start Date	What needs to be done?	Identify the: problem, process, solution, conflicts/issues.	Who is doing this? (initials)	Check here once done	Date done
11.7	Enter in my first task				
11.4	Learn about Design Log.  Discover our Driving Question.	We will first learn about how to use the Design log and its purpose.  We will explore our driving question and understand a broad idea of what it means for our long-term project.	TL, JD	X	11.4
11.3	Identify the user for our team.	We found we wanted to help the Boys & Girls Club. Terry had a list that was not similar to ours, so we had a longer talk about his list and discussed the pros and cons of all of our items. We found out how close Boys & Girls Club was and that they did have a few simple needs we could likely help with, so we all agreed on the Boys & Girls Club.	TL, JD, IR, MP	X	11.3

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